

## **Job Description: Climate Policy Advisor**

### **About Pathways Alliance**

Pathways Alliance is the unprecedented collaboration among Canada's oil sands producers to address climate change and responsible development of Canada's oil sands. Climate change is one of the greatest challenges of our time and there is no single path to net zero. That is why we are exploring a variety of new approaches and innovative solutions to achieve a goal of net zero emissions from oil sands production by 2050, while also reducing other environmental impacts through innovation.

### **About the Opportunity**

The Climate Policy Advisor is a member of the policy team within the Pathways Alliance external relations function. The policy team is responsible for identifying and assessing policy and regulatory issues relevant to the oil sands industry and advocating on behalf of the Pathways Alliance member companies to achieve a policy and regulatory framework that supports the Pathways Alliance net zero goal and overall sustainability of the oil sands industry.

The Climate Policy Advisor is responsible for analyzing, researching, advising on, and implementing climate- and air-related advocacy strategies and plans in support of the strategic and technical direction from the Pathways Alliance member companies.

### **About the Role**

The external relations function within the Pathways Alliance is lead by the Vice President, External Relations. The Climate Policy Advisor will report to the Director, Policy, who leads the policy and advocacy aspects of the External Relations function. The Climate Policy Advisor will work closely with their colleagues in the policy team and the associated member-led policy groups and task groups, which are comprised of member company representatives selected for their expertise in the group's area of focus. The Climate Policy Advisor will also interface with the Government, Indigenous and Community Relations team and the Communications team, both of which also fall within the external relations function.

### **Key Responsibilities**

- Support and advance member priorities related to climate and air policy and advocacy.
- Conduct ongoing, proactive, and integrated monitoring of emerging trends and issues to generate insights and identify relevant climate and air policy and regulatory issues.

- Evaluate and quantify policy and regulatory risks through scenario planning, data analysis, and impact assessments.
- Provide analysis and advice and facilitate alignment amongst members companies to develop policy positions, advocacy strategies, plans, submissions, communications strategies, and materials for managing climate and air policy and regulatory issues.
- Support members in implementing advocacy strategies and action plans.
- Develop briefing materials and prepare senior leaders and members in advance of engagement activities and meetings with government.
- Interface with government to influence policy and regulations.
- Influence and navigate alignment with other industry and advocacy associations (e.g., CAPP, MAC, Industrial Heartland) on cross sector policy and regulatory issues.
- Coordinate planning and delivery of member committee meetings, workshops, working groups and external meetings.
- Lead on member priorities outside of the climate and air policy scope as resourcing requires or to expand skillset.

## Skills

- Exemplary policy analysis, research, and writing skills, including an ability to be concise and to tailor writing to a range of audiences.
- Solid grounding in provincial and federal climate and air policy. Ability to understand changes to climate and air policy and/or regulation and assess implications for member companies.
- Strong relationship builder who embraces collaboration with members, affiliates, government, stakeholders, and industry associates.
- Strong interpersonal skills, including written and verbal communication skills, with ability to identify and respond to diverse member base and priorities.
- Demonstrated teamwork, planning and organization skills.
- Ability to multi-task multiple priorities and work both independently and as part of a team to achieve outcomes.
- Excellent critical thinking, analytical and problem-solving skills.
- Strong knowledge of business tools including Microsoft and virtual working applications.
- Demonstrated ability to be successful in a dynamic environment.

## Education and Experience

- Post-secondary education, preferably a related engineering or science degree.
- Minimum 5 years of experience with climate/air policy/regulation issues management and advocacy and/or policy and regulatory processes at the provincial and federal levels.
- Knowledge of, or experience in, oil sands or oil and gas. A combination of oil sands / oil and gas and climate/air experience is preferred.

- Experience partnering with federal, provincial, and Indigenous governments and regulatory agencies to create mutually beneficial outcomes.
- Track record of facilitating collaborative relationships amongst broad industry, industry consortia, academia, government, and external stakeholders.
- Specialized policy experience related to federal and provincial climate, air, and net zero considerations such as:
  - GHG regulation
  - TIER regulation
  - Clean Fuels Regulation
  - Federal Emissions Cap
  - Offsets and Credits

### **How to Apply**

This posting will remain open until April 19, 2023 at 4:00pm.

Interested candidates should submit their resume and cover letter to [recruitment@pathwaysalliance.ca](mailto:recruitment@pathwaysalliance.ca) with the name of the position you are applying for in the subject line. We thank all applicants for their interest; however, only those selected for interview will be contacted.